



Board of Trustees: Roles and Responsibilities

Mission: Empowering every student through community support.

Values: Access | Community | Compassion | Equity | Inclusion | Kindness | Support | Wellness

Collective Responsibilities: Trustees fulfill the Foundation's mission by:

- Helping ensure sound planning of Foundation programs and responsible spending of funds.
- Participating in the development and proper execution of Foundation policies, programs and initiatives.
- Understanding the Foundation's mission and programs, and actively contributing to their success.

Individual Commitments: Trustees commit to the following:

- Attending regular meetings on the second Tuesday evening of each month and the annual retreat (held in May in lieu of that month's regular meeting).
- Serving as a liaison to one or more schools and nurturing their knowledge and use of the Foundation's support.
- Actively serving on and positively contributing to at least two of the committees below.
- Participating in the planning and organization of fundraising events and soliciting public participation.
- Identifying and/or approaching sponsors for events and programs.
- Serving as a table captain at the annual breakfast; filling a table (or equivalent) with guests.
- Making an annual monetary gift to the best of your ability and/or soliciting gifts from others.

Term: Trustees serve a 3-year term that may be renewed in 1-year increments.

Committees:

Standing Committees

- Executive Committee (ED, President, Past President, Vice President, Treasurer, Secretary, others as appointed meet monthly)
- Finance Committee (Treasurer meets monthly with committee to ensure the fiscal health of the Foundation)

Event and Program Committees

- Annual Breakfast (Autumn event to support all of our programs)
- Annual Wreath Sales (Autumn event; traditionally supports Outdoor Education for fifth-graders)
- Diversity, Equity and Belonging (Helps ensure Board, staff and organization uphold DEB Policy, including through the recruitment of Trustees, volunteers and employees, and programs and services we offer)
- Grants Committee (Evaluates Grant Requests and makes recommendations to the Board)
- Mental Health Initiative (Determines how to support students' mental health/social emotional learning needs)
- Strategic Planning (Revises three-year Strategic Plan and ensures work outlined in it is on track)

Programs:

- *Principal's Emergency Fund (PEF):* Provides all principals with a resource to address students' urgent basic needs (e.g., clothing, food, medical care, school supplies, utilities/rent assistance) so they can feel successful in school in life.
- *Teaching & Learning Grants:* Addressing opportunity gaps and meet needs the district and individual buildings can't fulfill. Any district employee who works directly with students may apply.
- *Mental Health Initiative (MHI):* Funds the development and implementation of programs/events addressing mental health and social/emotional learning of students.
- *Outdoor Education:* We help support the district's efforts to provide an outdoor education experience for fifth-graders.

empowering every student through community support.